**Worship Service PLANNER & Verification Sheet**

***My Plan for the Worship Service on:***

Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_

This **Planner** is to be used by the Worship Team to clarify responsibilities for Worship parts. The purpose is to present a coherent Worship Service plan. This Planner results from the Team’s Discussion Notes. It serves as a Check list to review and avoid mistakes or difficulties experienced at the previous Worship Service. It is a Template to make the next Worship Service better and fresh again.

Worship Theme \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose Statement \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*\* Are items that every Worship service should include.

# These are items used at appropriate services – but they should minimally be done once a month.

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| --- | --- | --- | --- |
| **Event** | **Concept** | **By Whom** | **Comments – what needs to take place in this Service.**  Review what took place, difficulties/omissions last week. |
| 1 Welcome \*\*\*  include visitors | Who, how will we do it? What guidance is necessary? |  |  |
| 2 Opening \*\*\* Praise & Worship | 3-5 Bible verses on Glorifying God |  |  |
| 3 Singing \*\*\* | Video used?  Pictures used? |  |  |
| 4 Prayer \*\*\* | What was done?  New ways this time? |  |  |
| 5 Celebrating # blessings | Testimonies from doing Home applications |  |  |
| 6Recognition # Time | Who will be honored?  What for – How? |  |  |
| 7 Holy Scripture Reading \*\*\* x2 | Versions to use, passage explanation |  |  |
| 8 Announce-ments # | Community outreach activities |  |  |
| 9 Sermon \*\*\*  15-20 min | One or more – schedule as appropriate to Theme |  |  |
| 10 Generosity  Moment \*\*\* | How will we encourage it positively? |  |  |
| 11Testimonies # | How many – what kind? |  |  |
| 12 Connecting with Jesus \*\*\* | An invitation to make 2 decisions |  |  |
| 13 Assisting #  New believers | What are we doing this week to help new believers? |  |  |
| 14 Home \*\*\*  Activity | Opportunities for people to engage in what they have learned |  |  |
| 15 Farewell \*\*\* Blessing | Anoint members with home going blessing |  |  |
| 16 Discussion # Moment | Discuss sermon with purpose statement |  |  |
| 17 Additional #  Helps | other NEW things to do for this Service |  |  |
| 18 Christ \*\*\* Centered | Why do think “yes”?  How will we create it this time? |  |  |
| 19 Décor # | Changes for this Worship Service |  |  |
| 20 Atmosphere \*\*\* | Joyful? Welcoming? People connecting to leaders and each other? |  |  |
| 21Teach /Train # | Verbally explain what people need to do |  |  |